

20B Ministerial Benefits Committee

<i>Chairperson</i>	Thomas Stokes
<i>General Secretary</i>	Rev David de Kock
<i>WA Benefund</i>	Robert Locke
<i>Members elected by Synod</i>	Bob Hunt
	Rev Alan Jeffrey
	Rev John McKane
<i>Appointed by General Secretary</i>	Michael Patchell
<i>Appointed by General Secretary</i>	Rev Mark Illingworth
<i>Staff member assisting committee</i>	Monica Pettersen
<i>Minutes</i>	Amanda Badenhorst

1. MINISTERIAL BENEFITS COMMITTEE BY-LAW

2. AREAS OF RESPONSIBILITY

- a) establishing and reviewing the general range of benefits to be provided for ministerial placements;
- b) undertaking periodical reviews of ministerial stipends and allowances and making recommendations to the Synod Standing Committee through the Placements Commission for adjustments;
- c) developing policy for consideration by the Synod on the provision of manses and monitoring any manse management scheme approved by the Synod;
- d) developing proposals for consideration by the Synod on the provision of support for ministers in necessitous circumstances and in other special cases of need; .
- e) acting as the Western Australian Advisory Committee for the Assembly Beneficiary Fund.

3. RELEVANT SECTIONS FROM MINISTRY HANDBOOK

- The following areas from the Ministry Handbook are under review
- Ministers Benefits Guidelines in WA – this needs to be rewritten
- Payment beyond the minimum stipend – a review to bring all stipends in line.
- Regional Loadings – is the loading relevant to the situation?
- Housing Policy incorporating couples in ministry – guidelines are in place, however they need to be formalised
- Manse Guidelines – being reviewed
- Motor Vehicle Policy
- Co-operative Loan Fund
- Motor Vehicle Concessions – the Australian Taxation Office (ATO) have issued new guidelines
- Personal Resources Development Grant – The Commission for Education for Discipleship and Leadership (CEDAL) to be included in this review.
- Entitlements for those in Ministry living above the 26th Parallel – Are they sufficient?
- Annual Leave – procedural
- Other Leave – procedural

- Sick Leave – Human Resources (HR) to advise
 - Long Service Leave (LSL) – reference to transfer of LSL between Synods on transfer of ministers
- a) Maternity Leave – HR to advise
 - b) Parental Leave – HR to advise
 - c) Superannuation
 - d) Pulpit Supply – policy document required
 - e) Short Term & Long Terms Supply
 - f) Lay Ministry Remuneration.

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