



Uniting Church Archives Research Centre

Members One 0.2 Full-time equivalent (FTE) staff member, Sheena Hesse [honorarium] plus 10 part-time volunteers. (An average of 49 voluntary hours a week, 196 a month and a total of 1960 hours per year) working two days a week.

1. CONTRIBUTION TO THE LIFE OF THE UCA

The Archives exists to preserve the history of the Congregational, Methodist, Presbyterian and Uniting Church in Western Australia.

These records are made available to the public, both at 91 Edward St Perth and at Battye Library so that the people may understand the importance of the role of the church, in its own right and in the context of Western Australian history.

2. HIGHLIGHTS

2018/2019 has been another important year in the life of the team of dedicated volunteers, we are continuing:

- sorting, collating and filing archival documents from Parishes and Presbytery
- transfer of completed documents to Battye Library.
- receiving of Baptismal and Marriage registers for data entry.
- compiling and updating the Ministers Biographical Index. [retired & serving]
- since last September we have completed 42 research inquiries. These requests are from a variety of people, congregations and agencies and on a variety of subjects, some taking a few hours to some that require four or five weeks of research.
- scanning all the photographic collection and adding information where available. (Ongoing)
- cassettes transferred to DVD.
- checking early data entries for missed information.

3. PROJECTS COMPLETED

We continue to add to our data bases as and when records or material are lodged. We encourage congregations to check their records and deposit them as and when they are completed. For a guide please consult the Synod website for the relevant documents or contact archiveswa@wa.uca.org.au

4. VOLUNTEERS

This year has seen our volunteer numbers reduced by one, however our hours remain the same as two volunteers now work two days a week. Listed beside the names of the volunteers are the numbers of years and the tasks they undertake at the UCA Archives.

This Year in Archives

2019 has been another great year. Most of our tasks are up to date and it is just a case of maintaining the input of data as and when we receive it from congregations. If necessary I am available for an on-site visit, particularly for country congregations where transport of records is costly. When sorting records to send to the archives please be aware we do not require day to day financial accounts. The guidelines for archiving can be found on the Synod Website or by contacting the Archives office. Once



again this past year I have visited or liaised with a number of congregations that are closing or requiring help with the management of their records. Moving into the digital age we are no longer able to accept paper copies of current Parish newsletters. Current copies may be sent in on memory stick or external hard drive. If your congregation is storing all you files electronically you need to establish Naming Conventions that are consistent throughout your various committees. We have recently received a large quantity of material and photographs from Di Rook the author of "A chance, not charity" A history of the first 35 years of Good Samaritan Industries: 1958 - 1993 This material that was used to write the history of the GSI will be eventually deposited in the private archives of Battye Library. The photographs will be digitized and retained in the UCA Archive photographic collection.

I continue to post unnamed photographs from our collection on the UCA Archives Facebook page with some amazing results.

- Baptismal Records: Nancy Rhodes. (16 years)
- Biographical Index : Nancy Rhodes
- Cassette Tape Transfer : Richard McKenna (3 years)
- Collating People & Places Files : Linley Gould (20 years)
- Computer Database Record Entry & Photographs :
- Brian Jervis (18 Years) Reg Pearson (14 years)
- Library : Nancy Rhodes
- Marriage Register : Joan McKenna (7 years)
- Betty Pearson (27 years)
- Memorabilia Data Base : Julie Jenkinson (9 Years)
- Music Library : Nancy Rhodes
- Office Administration : Sheena Hesse
- Parish Records for Battye : Rev John Steed (9 years)
- and Lionel Rose (9 years)
- Photograph Accessioning & Storage : Julie Jenkinson
- Photograph Scanning : Brian Jervis and Reg Pearson
- Plans Building : Julie Jenkinson
- Property Files : Lionel Rose
- Research : Betty Pearson and Sheena Hesse
- Revive : Linley Gould

Once again to all the volunteers my grateful thanks. Even after 16 years you still make my job so easy and a lot of fun and laughs.

5. PROPOSAL

To thank all the volunteers who regularly give of their time to further the work of this important aspect of the history and the record keeping for the Uniting Church in Western Australia.

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