

UNITING CHURCH IN AUSTRALIA
PRESBYTERY OF WESTERN AUSTRALIA

POSITION DESCRIPTION

Presbytery Minister (Mission)

Responsibilities of the Presbytery

The Presbytery has oversight of the life and mission of the Church and shall stimulate and encourage the Congregations, providing them with opportunities for counsel in the strengthening and assistance of one another and in their participation in wider aspects of the Church. (Constitution #26)

1 Purpose of the Position

The Presbytery Minister (Mission) will work under the oversight of the Thrive Mission Committee to assist the Thrive Committee to:

- a. resource, support and enable the efficient implementation of the Presbytery's mission-focused strategic goals
- b. execute the Presbytery's responsibilities as assigned to Thrive Mission Committee

The Presbytery Minister (Mission) will work in collaboration with members of the Presbytery Resource Team with day to day oversight and coordination provided by the Presbytery Officer

2 Position Summary.

The Presbytery Minister (Mission) will contribute to the life of Uniting Church congregations across Western Australia as they seek to be the people of God within their local communities.

Key areas of responsibility:

1) Consultation and Planning:

- resource and assist congregations to undertake deliberate, wise and prayerful missional planning and support the development or renewal of written mission plans appropriate to particular situations
- create or support existing networks to assist congregations and ministers to resource and encourage each other in understanding and practicing missional ministry
- in consultation with Thrive, offer support and encouragement to congregations as they work through the range of property issues that face the church and fall within the responsibility of Thrive Mission Committee as the Presbytery Property Committee

2) Innovation and Opportunity:

- Encourage and assist congregations to develop Fresh Expressions of Church by exploring the possibilities appropriate to their local communities
- Research and provide examples of successful, innovative Fresh Expressions of Church to demonstrate to congregations the range and depth of possible options
- Support and encourage congregations with existing Messy Church and Godly Play programs already in place.

3) Training and Resourcing:

- Take a lead role on behalf of Thrive Mission Committee to encourage, support and deliver Mission Shaped Ministry Training Courses including the planning and implementation of the course annually
- Assist Thrive to ensure the Mission Shaped Ministry courses are accessible to both city and rural congregations through the use of a variety of mediums including face to face delivery, on line and webinar based resources.
- Identify and promote other missional resources and training opportunities as approved by Thrive

4) Marketing and Promotion:

- Ensure the Thrive Mission Committee has an active online and social network presence that is regularly updated with relevant, informative material.
- Provide a range of information to the Presbytery media team to assist with the active promotion and advertising of Thrive events and training opportunities

3 Accountability and Working Relationships

- 1) The Presbytery Minister (Mission) is accountable to the Presbytery of Western Australia
- 2) The Presbytery Minister (Mission) is responsible to the Presbytery through the Thrive Mission Committee for the delivery of the required outcomes related to this role and will be supported and guided by the Committee
- 3) The Presbytery Minister (Mission) will provide regular written reports which will be received by the Thrive Mission Committee at each of their meetings.

- 4) The Presbytery Minister (Mission) will work as a collaborative member of the Presbytery Resource Team under the general oversight and co-ordination of the Presbytery Officer

4 Specific Requirements necessary for this position

- 1) Member or Member in Association of the Uniting Church in Australia (Lay or Ordained)
- 2) Theological education and/or experience
- 3) If the successful applicant is not an ordained minister, the person must agree to undertake the necessary requirements to be recognised as a Pastor within the Uniting Church in Australia
- 4) Willingness to be away from home when required.
- 5) Willingness to undertake further training as required.
- 6) Working with Children Check and Police Clearance.
- 7) Current Driver's License.

5 Personal Abilities / Aptitudes / Skills

- 1) Ability to work as part of a team in collaboration with the Thrive Mission Committee and the Presbytery Resource Team
- 2) Ability to take the initiative and work independently when necessary.
- 3) A passion and demonstrated ability to enable congregations to creatively discover their call and future life within the Uniting Church in Western Australia.
- 4) Documented evidence of completed Mission Shaped Ministry Training, or prepared to undertake the relevant training within the first six months, as well as the ability to be part of team leading MSM Courses and other adult education and training.
- 5) Effective pastoral and communication skills including mediation, conflict resolution and change management.
- 6) Demonstrated experience in developing planning documents including written communication skills and evidence of past examples of projects/programs/activities planned and successfully implemented
- 7) The ability and willingness to work with people from a diverse range of theological and cultural backgrounds.

6 Knowledge and Experience

- 1) A sound knowledge and understanding of the issues facing the church of the 21st

century.

- 2) Sound biblical and theological knowledge consistent with the requirements of the position.
- 3) A demonstrated understand of missional thinking and Fresh Expressions of Church
- 4) Experience of ministry and mission in both the church and the wider community.
- 5) Proven experience working as part of collaborative teams to achieve an outcome

7 Summary of Key Responsibilities

<p>Congregation Mission Development</p>	<ol style="list-style-type: none"> 1. Provide leadership and guidance to congregations for the development and growth of mission and ministry. 2. Guide, support and resource congregations to develop and write their own Mission Plan specifically suited to their particular situation and need. 3. Assist congregations to present their Mission Plan to Thrive for approval
<p>Fresh Expressions of Church</p>	<ol style="list-style-type: none"> 1. Engage with congregations and communities seeking to develop Fresh Expressions of church and support their exploration of possibilities 2. Promote Fresh Expressions of church as a missional outreach opportunity across the church
<p>Re-vitalisation of missional ministry</p>	<ol style="list-style-type: none"> 1. Encourage, support and participate in local, national and international networks which relate to mission, making efficient and contemporary use of electronic mediums, to engage with others working in similar fields 2. Be well informed of national trends in social and Church life and identify and share resources which influence the wider mission of the Church in WA. 3. Assist both Thrive and the Presbytery as requested to resource social media and to maintain an active web based presence
<p>Other Duties</p>	<ol style="list-style-type: none"> 1. Attend Presbytery meetings and help resource the work of Presbytery Committees, as requested and appropriate 2. Lead worship services as required. This is intended to be occasional rather than a weekly occurrence. 3. Undertake continual personal development to ensure that best practice is always used in regard to missional thinking 4. Undertake such duties and tasks as may from time to time be deemed as necessary to the life of the Church and as identified and agreed to by the Presbytery Standing Committee after consultation with Thrive Mission Committee.

ACCEPTANCE OF POSITION DESCRIPTION

I _____ have read and understand the requirements and responsibilities listed above and accept the position description of Presbytery Minister (Mission).

Signature _____ **Date:** _____